

TOWN OF NEWTON GROVE
SIGN PERMIT APPLICATION
PLANNING DEPARTMENT



Please Note: All sign require building permits before being constructed, this included wall and freestanding signs.

A. APPLICANT/OWNER REPRESENTATIVE INFORMATION

Applicant Contact Information:

Name: _____
Mailing Address: _____
Telephone Number: _____
Email Address: _____

Owner Contact Information (if different from applicant)

Name: _____
Mailing Address: _____
Telephone Number: _____
Email Address: _____

Sign Contractor Information

Name: _____
Mailing Address: _____
Telephone Number: _____
Email Address: _____

B. PROPERTY AND SIGN INFORMATION

1. Exact location of sign(s): _____
2. Zoning district: _____
3. Number of signs and type to be installed: _____

4. Total area of each sign: _____

5. Will the sign be illuminated or have moving elements? _____
If yes, explain: _____
6. Will the sign be permanently anchored to the building or ground? _____

C. SUBMITTAL PROCEDURE

All sign permit applications shall provide:

- 1) A site plan of the premises showing the location of all structures, existing signs on premises, and proposed sign(s). Include distances from property lines.
- 2) Show dimensions of all signs, buildings (height and width) and premises.
- 3) Draw proposed sign(s) in detail, showing the height, dimensions, and proposed copy.

Please note the information below:

No person shall construct, relocate, erect, alter or otherwise maintain a sign without first obtaining a permit from the Administrative officer.

Sign Permit Application Fee: \$100

All signs shall comply with Section 11, Signs, of the Town of Newton Grove Zoning Ordinance.

C. SIGNATURES

I hereby acknowledge that this application is correct and I agree to comply with all Town of Newton Grove Ordinances regarding signs. I understand that this sign should not be erected without full knowledge and agreement of the property owner. Finally, I hereby authorize on-site review by authorized staff.

Signature of Property Owner, Application, or Authorized Representative

Date

OFFICIAL USE ONLY

APPROVED BY: _____

DATE: _____