Town of Newton Grove

Meeting of the Board of Commissioners

October 12, 2026

A meeting of the Board of Commissioners of the Town of Newton Grove was held on October 12, 2026.

Present: Mayor Craig Warren, Mayor Pro-Tem Chris Raynor, Commissioner George Schwartz, Commissioner Bartley Warren, and Commissioner Cody Smith

Staff Present: Town Clerk Amanda Baggett, Deputy Clerk Dana Ellington, and Legal Lew Starling

Absent: Commissioner Alan Herring

1. **Call to Order.** The meeting was called to order at 6:30 pm.
2. **Pledge of Allegiance and opening prayer.**
3. **Financial Review.** Upon motion by Commissioner Cody Smith, seconded by Commissioner George Schwartz, and passed by unanimous vote, the financial review was approved.
4. **Approval of Minutes.** Upon motion by Commissioner Bartley Warren, seconded by Commissioner Cody Smith, and passed by unanimous vote, the minutes for September 14, 2026 were approved.
5. **Resolution To Accept Funding for SRP-W-134-0037.** Upon motion by Commissioner Cody Smith, seconded by Commissioner George Schwartz, and passed unanimously, the resolution was approved.
6. **Public Comment.** Dewyane West addressed the board his concerns about water and sewer billing. Boy Scout Troop 71 introduced themselves. Quenita Lee spoke about upcoming elections.
7. **Departmental Reports.**

   Street Department – Commissioner Chris Raynor. Commissioner Raynor reported that the past two weeks the trash truck has had issues. Pick up was on Friday. Hoping these issues have been fixed. We continue to fix potholes and complete mowing of streets.

   Police Department – Commissioner Alan Herring. The Sheriff's office report is in all of the commissioners boxes.

Buildings & Grounds – George Schwartz. Commissioner Schwartz reported no issues at this time. Clerk Baggett mentioned finding someone to deep clean Town Hall twice a year. She and Commissioner Schwartz will schedule.

Public Works Department and Zoning – Commissioner Cody Smith. Commissioner Smith reported a pump replaced at station 1. All the paperwork has been completed for the control panels at WWTP. We have turned in a list for drinking water upgrades for the $350,000.00 grant we received.

Parks & Special Projects – Commissioner Bartley Warren. Commissioner Warren reported that trunk or treat will be at NGFD Wednesday, October 28th at 6. Circle of Lights is November 30. Parade is December 5th, and Cookies with Santa is December 16.

8. **Mayor Comments.** Mayor Warren commented that we were reimbursed by the contractor with brightspeed that cut our water line. He also mentioned that the meeting here Thursday night is not hosted by the town. It is hosted by the county.
9. **Adjournment.**

TOWN OF NEWTON GROVE

_____

Craig Warren, Mayor ATTEST:

_____

Amanda Baggett, Town Clerk

GL Account	Balance
10-1010-0101 General Fund Cash	$856,149.51
11-1010-0101 ABC Contributions	$38,554.00
20-1010-0101 Water Fund Cash	$407,839.46
30-1010-0101 Powell Bill Cash	$100,569.97
	$1,403,112.94

NC CAPITAL MANAGEMENT TRUST

GENERAL $535,728.89

W/S $283,209.27

STREETS $ 64,200.59

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STATE OF NORTH CAROLINA
DEPARTMENT OF ENVIRONMENTAL QUALITY
DIVISION OF WATER INFRASTRUCTURE

Funding Offer and Acceptance

Legal Name and Address of Award Recipient

Town of Newton Grove
P.O. Box 4
Newton Grove, NC 28366

Project Number(s): SRP-W-134-0337

Assistance Listing Number: N/A
Unique Entity ID Number: KEKAGFGMT666

Funding Program

		Additional Amount for Funding Increases	Previous Total	Total Offered
Drinking Water	☐			
Stormwater	☐			
Wastewater	☒			
State Revolving Fund-Repayable Loan	☐			
State Revolving Fund-Principal Forgiveness	☐			
State Reserve Loan	☐			
State Reserve Grant	☐			
State Reserve Earmark (S.L. 2023-134)*	☒			$27,883
American Rescue Plan Act -	☐			

Project Description:

Install UV Modules at WWTF

Total Financial Assistance Offer:	**$27,833**
Total Project Cost:	$27,833
Estimated Closing Fee:**	$ 0
For Loans	
Interest Rate:	-- Per Annum
Maximum Loan Term:	-- Years

** Federal conditions and requirements will also apply to S.L 2023-134 projects co-funded with federal funds.*
*** Estimated closing fee calculated based on grant and loan amount.*

Pursuant to North Carolina General Statute 159G:

- The applicant is eligible under Federal and State law,
- The project is eligible under Federal and State law, and
- The project has been approved by the Department of Environmental Quality as having sufficient priority to receive financial assistance.

The Department of Environmental Quality, acting on behalf of the State of North Carolina, hereby offers the financial assistance described in this document. On Behalf Of:

For The State of North Carolina: **Shadi Eskaf, Director, Division of Water Infrastructure**
North Carolina Department of Environmental Quality

Signed by:
Stephanie Suter
ECDB3F178E434D9...
Signature

10/2/2026
Date

On Behalf of: Town of Newton Grove
Name of Representative in Resolution: Craig Warren
Title (Type or Print): Mayor

I, the undersigned, being duly authorized to take such action, as evidenced by the attached CERTIFIED COPY OF AUTHORIZATION BY THE APPLICANT'S GOVERNING BODY, do hereby accept this Financial Award Offer and will comply with the attached Assurances and the Standard Conditions.

C. Warren
Signature

10/12/26
Date

Docusign Envelope ID: 7B6B0B38-18EF-8B8A-829A-91D71802B3F9

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Wastewater	☒			
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State Revolving Fund-Principal Forgiveness	☐			
State Reserve Loan	☐			
State Reserve Grant	☐			
State Reserve Earmark (S.L. 2023-134)*	☒			$27,883
American Rescue Plan Act - [illegible]	☐			

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Name of Representative in Resolution: Craig Warren
Title (Type or Print): Mayor

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Craig Warren
Signature

10/12/24
Date

FEDERAL ID & Unique Entity ID # REQUEST MEMO

TO: All Loan and Grant Recipients

SUBJECT: Federal Identification Number

Please be advised that all local government units receiving grant or loan funds from the State of North Carolina must supply their Federal Identification Number to this office upon acceptance of your loan/grant offer. Therefore, please provide the information below and return to:

Division of Water Infrastructure
1633 Mail Service Center
Raleigh, North Carolina 27699-1633

RECIPIENT:	**Town of Newton Grove**
PROJECT NUMBER:	**SRP-W-134-0337**
FEDERAL IDENTIFICATION NUMBER:	**56-6023489**
UNIQUE ENTITY ID:	**KEKAGFGMT666**

RESOLUTION BY GOVERNING BODY OF RECIPIENT

WHEREAS, the (unit of Government) has received a Directed Projects grant from the 2023 Appropriations Act, Session Law 2023-134, administered through the Drinking Water Reserve and Wastewater Reserve to assist eligible units of government with meeting their water/wastewater infrastructure needs, and

WHEREAS, the North Carolina Department of Environmental Quality has offered 2023 Appropriations Act funding in the amount of $27,883.00 to perform work detailed in the submitted application, and

WHEREAS, the (unit of government) intends to perform said project in accordance with the agreed scope of work,

NOW, THEREFORE, BE IT RESOLVED BY THE (GOVERNING BODY) OF THE (UNIT OF GOVERNMENT):

That (unit of government) does hereby accept the 2023 Appropriations Act Directed Projects Grant offer of $27,883.00.

That the (unit of government) does hereby give assurance to the North Carolina Department of Environmental Quality that any Conditions or Assurances contained in the Award Offer will be adhered to.

That (name and title of authorized representative), and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with this project; to make the assurances as contained above; and to execute such other documents as may be required by the Division of Water Infrastructure.

Adopted this the 12th day of October 2026, Newton Grove, North Carolina.

Signature: Craig Warne

Date: 10/12/26

SALES-TAX REIMBURSEMENT CERTIFICATION FORM

(FOR FUNDING PROGRAMS IN THE DIVISION OF WATER INFRASTRUCTURE)

Applicant: Town of Newton Grove

Project Number: SRP-W-134-0291

☐ Check If Applicant is not a unit of government under North Carolina law

If Applicant noted above is a Unit of Government in North Carolina, check the applicable box below.

Sales Tax **IS** deducted in this scenario. Please show this on the disbursement requests.

☐ The construction contract was bid with sales taxes and the unit of government will request reimbursement from the DOR.

Sales Tax **IS NOT** deducted in either of these scenarios.

☑ The construction contract was bid with sales taxes and the unit of government will not request reimbursement from the DOR.

☐ The construction contract was bid without sales taxes

Craig Warren, Mayor

(Printed Name and Title of Authorized Representative)

Craig Warren

(Signature of Authorized Representative)

10-6-26

(Date)

Submit to: NC Dept. of Environmental Quality
Division of Water Infrastructure
Pam Whitley, Grant Management Unit
1633 Mail Service Center Raleigh, NC
27699-1633

DISBURSEMENT REQUEST FORM

NC Division of Water Infrastructure

Funding Recipient:_____
DWI Project No._____

Payment No._____ Page No. _____
Period Covered From:_____ To: _____

CONSTRUCTION (Rename as appropriate)	Cumulative Cost to Date	Minus Ineligibles	Minus Overruns Not App'd By Change Order	Subtotal of Payable Cost	Minus Retainage on Payable Cost	Minus Cumulative Sales Tax	Other Adjustments (Other Funds e.g.)	Minus Previously Paid to Date	Requested For This Pay Request
Contract 1	$1,200,000	($100,000)	($100,000)	$1,000,000	($50,000)	($50,000)	($500,000)	($300,000)	$100,000
Contract 2	$505,000		($5,000)	$500,000	($25,000)	($10,000)		($400,000)	$65,000
Contract 3									
Contract 4									
Contract 5									

ENGINEERING (Rename as appropriate)	Cumulative Cost to Date	Other Adjustments (Other Funds e.g.)	Minus Previously Paid to Date	Requested For This Pay Request
Item 1	$250,000		($250,000)	$0
Item 2				
Item 3				
Item 4				

OTHER COSTS (Rename as Appropriate)	Cumulative Cost to Date	Other Adjustments (Other Funds e.g.)	Minus Previously Paid to Date	Requested For This Pay Request
Item 1				
Item 2				
Item 3				

PAY REQUEST TOTALS	Cumulative Cost to Date	Minus Ineligibles	Minus Overruns Not App'd By Change Order	Minus Retainage on Payable Cost	Minus Cumulative Sales Tax	Other Adjustments (Other Funds e.g.)	Minus Previously Paid to Date	Total Requested For This Pay Request
	$1,955,000	($100,000)	($105,000	($75,000)	($60,000)	($500,000)	($950,000)	$165,000

Grant Percentage for SRP Projects: %

Certification

- I certify that to the best of my knowledge and belief the incurred costs being requested for disbursement are in accordance with terms of the project and that this request represents the monies due which have not been previously received and that an inspection has been performed and all work is in accordance with the terms and conditions of the award.
- For applicable SRF projects, the project remains in compliance with Davis-Bacon and American Iron and Steel conditions or is the process of remediating noncompliance.

You must check ONE of the boxes below or your payment will not be processed:

The funds requested above have already been paid to the respective vendors, consultants & contractors by the funding recipient ☐

OR

The funds requested above have not been paid to the respective vendors, consultants & contractors.
Funds received from the State will be disbursed to these entities within three (3) banking days. ☐

Craig Warren / Mayor
Type or Print Name and Title

Signature of Authorized Representative

10/12/26
Date

DWI comments

Instructions and notes on how to use this form

- Complete guidance for preparing disbursement requests can be found in section G.2. of the North Carolina SRF Program Overiew and Guidance that was included with your Funding offer (applicable to State grants and loans too) .
- The form, as downloaded, is filled out with sample numbers. It is suggested that the sample be used as a reference (saved or printed).
- Please submit ONE COPY of this form and backup documents when requesting funds.
- Only the Authorized Representive can sign this form, unless declared otherwise in a resolution.
- Construction contract line item overruns and engineering contract overruns must have approved change orders or engineering amendments before those costs will be paid.

Water Infrastructure
ENVIRONMENTAL QUALITY

CERTIFICATION REGARDING UNIFORM RELOCATION ASSISTANCE AND REAL PROPERTY ACQUISITION POLICIES (URLAP) ACT OF 1970

Applicant: Town of Newton Grove
Project No.: SRP-W-134-0291
Project Name: UV Replacement

Please check appropriate boxes:

- ▫ I certify that all real property (including easements) has been acquired or condemnation proceedings have been entered into for property thereby providing legal access for this project.

AND

- ▫ I certify to the best of my knowledge and belief that the acquisition of property specifically for the above referenced project is in compliance with the URLAP Act of 1970 (the Uniform Act). The acquisition either:
  - ▫ Acquisition of real property did not result in the displacement of any person, business or farm operation.
  - ▫ or relocation was involved in the land acquisition, the Federal Highway Administration (FHA) was contacted for technical assistance.

OR

- ▫ Compliance with the Uniform Act does not apply because the land and/or easements associated with the above referenced project were acquired prior to the inception of the project. Date land acquired:_____

I understand that a false statement on this certification may be grounds for rejection or termination of this loan.

Craig Warren — 10-6-26

Signature of Applicant's Authorized Representative or Attorney — Date

Craig Warren, Mayor

Typed Name and Title