

# Town of Newton Grove

## Meeting of the Board of Commissioners

September 8, 2025

A meeting of the Board of Commissioners of the Town of Newton Grove was held on September 8, 2025.

Present: Mayor Craig Warren, Mayor Pro-Tem Chris Raynor, Commissioner, Commissioner Bartley Warren, Commissioner George Schwartz, Commissioner Alan Herring, and Commissioner Cody Smith

Staff Present: Town Clerk Amanda Baggett, Deputy Clerk Dana Ellington, Police Chief Warren, and Legal Lew Starling

1. **Call to Order.** The meeting was called to order at 6:30 pm.
2. **Pledge of Allegiance and opening prayer.**
3. **Financial Review.** Upon motion by Commissioner Bartley Warren, seconded by Commissioner George Schwartz, and passed by unanimous vote, the financial review was approved.
4. **Approval of Minutes.** Upon motion by Commissioner Cody Smith, seconded by Commissioner Bartley Warren, and passed by unanimous vote, the minutes for August 11, 2025 were approved.
5. **Clerk Comment.** Clerk Baggett addressed public comments made at the last meeting. All zoning and town ordinances are and have always been on our website. She proceeded to tell the public exactly how to find it on the website. Also wanted address a public comment made about the fluctuations in our bank account. A list of invoices was read to provide the reason for this. She informed the public that the town has bills each month. Also to remind the public not to interrupt the meeting. A time for public comment is given. This is something that is spoken about and taught at every Clerk meeting and class. It keeps the meeting professional and respectful.
6. **Resolution 25-01 Contract for Telemetry.** Andrew White from the COG presented to resolution. Upon motion by Commissioner Chris Raynor, seconded by Commissioner Bartely Warren, and passed unanimously, the resolution was approved.

7. **Resolution 25-02 Control Panels.** Andrew White from the COG presented the resolution. Upon motion by Commissioner Cody Smith, seconded by Commissioner George Schwartz, and passed unanimously, the resolution was approved.
8. **Public Comment.** Denise Norris wants to know when water meters are read and if it is consistent. She also asked for a list of employees for the Public Works Department. She questioned the new police vehicle and if the upgrades to it that are needed were included in the budget. She also asked if the election sign up was posted at Town Hall. Terri Westbrook mentioned the building beside the ice machine in town needs cleaning up. She stated it was an “eye sore”. Bridget Rackley wants to know where to find the minutes from the meetings on the website. She also mentioned a dog on Church St. that needs to be investigated.
9. **Departmental Reports.**
  - A. **Street Department – Commissioner Chris Raynor.** Commissioner Raynor reported no issues with trash. We’ve had some drainage repairs done at the park. We have received a quote to repair one of our town streets. Having trouble getting others to answer. Commissioner Raynor provided the quote. Upon motion by Commissioner Cody Smith, seconded by Commissioner George Schwartz, and passed unanimously, the quote with option 2 was approved. This will be covered with Powell Bill Funds.
  - B. **Police Department – Commissioner Alan Herring.** Commissioner Herring reported that Officer Ward completed his radar training. The parts for the new vehicle have been ordered. Chief Warren reported that the helipad is going well. He also reported that he applied for a \$50,000 grant but was informed that money ran out fast. This would have helped us purchase radar signs and other equipment needed. He will apply for the next round.
  - C. **Buildings & Grounds – George Schwartz.** Commissioner Schwartz reported that the overhang at the library needs new vinyl. This was put in the budget and just waiting for color samples.
  - D. **Public Works Department and Zoning – Commissioner Cody Smith.** Commissioner Smith reported we are waiting for the SCADA system to be repaired. We had a zoning meeting last week and Clerk Baggett reported that they went over the first 3 articles. Clerk Baggett is typing and working with Paul Embler to redo our ordinances instead of spending at least \$30,000.00 for a company to do it. Someone approached Commissioner Smith about the Monk House if the Town would take it or if it is for

sale. The Historical Society owns it. Clerk Baggett made sure to let everyone know that it is very unsafe to go into the house. Repairs have not been made in years, and has not been kept up.

**E. Parks & Special Projects – Commissioner Bartley Warren.** Commissioner Warren reported the fall festival is scheduled for October 28<sup>th</sup> 5-7pm. We are inviting local churches and groups. The town will provide popcorn. Parks and Rec contacted Commissioner Warren about a water leak near the drain around the walking trail. We do plan to have another movie night, but no dates yet.

**10. Mayor's Comments.** Mayor Warren reported that the ditch behind Parkside has been cleaned out. He will be attending a flood mitigation meeting in Clinton about the flooding all through Sampson County. He also attended the economic meeting in Clinton.

**11. Adjournment.**

TOWN OF NEWTON GROVE

\_\_\_\_\_  
Craig Warren, Mayor ATTEST:

\_\_\_\_\_  
Amanda Baggett, Town Clerk

RESOLUTION 25-02  
RESOLUTION TO AWARD A CONTRACT FOR  
ELECTRICAL CONTROL PANELS

WHEREAS, the Town of Newton Grove operates a wastewater treatment and disposal system and has received a S.L. 2023-134 Appropriations Act Directed Project Grant for the replacement of Electrical Control Panels at the Wastewater Treatment Plant.

WHEREAS, the Town of Newton Grove has identified a need to replace the Electrical Control Panels on the Floating Mixer, Flow Equal Pumps, RSPS-RAS Pumps, Rotor Aerator, Clarifier, NP Water Pump, Backwash Pump Station, Spray Field Pump, Digester, and the Remote Alarm Panel.

WHEREAS, the Town of Newton Grove solicited bids and upon review has identified **Ontech Electrical, LLC.** of P.O. Box 344, Mount Olive, NC 28365 to meet all requirements.

THEREFORE, BE IT HEREBY RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE TOWN OF NEWTON GROVE:

That the contract for the purchase of Equipment, Labor, and Installation of the Electrical Control Panels for the above-mentioned areas be awarded to Ontech Electrical LLC. for the Town of Newton Grove in the amount of \$331,300.00

Adopted this the **8<sup>th</sup> Day of Septempber 2025** by the Town Council of the Town of Newton Grove, North Carolina.

RESOLUTION 25-01  
RESOLUTION TO AWARD A CONTRACT FOR TELEMETRY

WHEREAS, the Town of Newton Grove operates a wastewater treatment and disposal system and has received a S.L. 2023-134 Appropriations Act Directed Project Grant (DWI Project No. SRP-W-134-0235) for the purchase of hay tending and bailing equipment.

WHEREAS, the Town of Newton Grove has identified a need to replace telemetry for 5 Lift Stations, Wastewater Treatment Plant, 2 Wells, and 1 Booster Station.

WHEREAS, the Town of Newton Grove solicited for bids and upon review has identified **Gopher Utility Services, Inc.** of 1101 W C Street, Kannapolis, NC 28001 to meet all requirements.

THEREFORE, BE IT HEREBY RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE TOWN OF NEWTON GROVE:

That the contract for the purchase of equipment, Labor, and Installation of Telemetry for the above-mentioned areas be awarded to Gopher Utility Services, Inc. for the Town of Newton Grove in the amount of \$86,277.89

Adopted this the **8<sup>th</sup> Day of September 2025** by the Town Council of the Town of Newton Grove, North Carolina.

Attn: Town of Newton Grove

September 2, 2025

HIGHLAND PAVING COMPANY, LLC.

Proposal and Contract:

RE: Proposed Paving Prices for: Circle Street Between Hwy 50 and 701  
Newton Grove, NC

Dear Sir,

Pursuant to our earlier discussions and instructions, Highland Paving Co., LLC offers to provide the materials necessary for the above referenced job.

| DESCRIPTION OF WORK                                                     |                                                          | QTY   | UOM | UNIT PRICE  | EXTENSION    |
|-------------------------------------------------------------------------|----------------------------------------------------------|-------|-----|-------------|--------------|
| <b>Option #1 : Patch Damaged Areas and Overlay Street</b>               |                                                          |       |     |             |              |
| 1                                                                       | Remove Existing Damaged Asphalt (Approx. 1" thick)       | 480   | SY  | \$ 12.00    | \$ 5,760.00  |
| 2                                                                       | Butt Milling at Hwy 50 and Hwy 701 for Smooth Transition | 1     | LS  | \$ 1,500.00 | \$ 1,500.00  |
| 3                                                                       | Edge Milling for Smooth Transition to Parking Lot        | 1     | LS  | \$ 1,500.00 | \$ 1,500.00  |
| 4                                                                       | 1" Ik. S9.5B Patching in Damaged Areas                   | 480   | SY  | \$ 30.85    | \$ 14,808.00 |
| 5                                                                       | Crack Filling Large Cracks in areas not to be patched    | 1     | LS  | \$ 1,850.00 | \$ 1,850.00  |
| 6                                                                       | 1" Ik. S9.5B Surface Overlay                             | 1,065 | SY  | \$ 16.55    | \$ 17,625.75 |
| 7                                                                       | Adjust Ex. Manholes (By Ring and Cover)                  | 2     | EA  | \$ 250.00   | \$ 500.00    |
| 8                                                                       | Adjust Ex. Valve Boxes (By Ring and Cover)               | 1     | EA  | \$ 250.00   | \$ 250.00    |
| Approx. Total for Option #1:                                            |                                                          |       |     | \$          | 43,793.75    |
| <b>Option #2 : Remove and Replace Full Road with 1.5" thick Asphalt</b> |                                                          |       |     |             |              |
| 1                                                                       | Remove Existing Asphalt (Approx. 1" thick)               | 1,065 | SY  | \$ 7.00     | \$ 7,455.00  |
| 2                                                                       | Regrade Existing Subgrade                                | 1,065 | SY  | \$ 4.00     | \$ 4,260.00  |
| 3                                                                       | 1.5" Ik. S9.5B Surface                                   | 1,065 | SY  | \$ 21.15    | \$ 22,524.75 |
| Approx. Total for Option #2:                                            |                                                          |       |     | \$          | 34,239.75    |

ITEMS NOT INCLUDED:

Soil or stone tests, layout & staking, permits, fees, bonds, undercut, select backfill, striping and signage, utilities(new or relocated), new or relocated storm drain, shoulder bar, concrete work, prime coat, seal coat, slurry coat, or anything not expressly priced above.

Note: If we cannot adjust existing structures via Ring and Cover, a change order will need to be presented at that time for any additional costs.

Note: The existing subgrade must be sufficient for paving. If it is not, a change order will be presented for cost of new base material.

Note: The above price assumes all work to take place Monday-Friday during normal Daylight Hours.

Note: The language of this proposal shall be included as an exhibit to any forthcoming contract.

Note: The above price includes 1 mobilization. If additional mobs are required, add \$1250.00 for each additional mob.

NOTE: DUE TO RISING MATERIAL PRICES, THIS PROPOSAL IS ONLY BINDING FOR 30 DAYS.

Note: Customer shall provide project lien information including project name, owners name, physical address and lien agent prior to Highland Paving mobilizing to perform any work under this proposal/contract (if applicable).

Note: HPC is not responsible for grade prepared by others, and assumes no responsibility for standing or ponding water on asphalt surfaces with designed slope of less than one and one half percent.

We are pleased to be able to provide you with a price on this project. If this Proposal meets with your approval, please sign below and return to us. We are committed to providing you with quality, reliability, and value.

Sincerely, \_\_\_\_\_  
Accepted: \_\_\_\_\_

Benjamin Clark  
Date: \_\_\_\_\_

| GL Account                     | Balance      |
|--------------------------------|--------------|
| 10-1010-0101 General Fund Cash | \$467,189.06 |
| 11-1010-0101 ABC Contributions | \$38,554.00  |
| 20-1010-0101 Water Fund Cash   | \$369,809.44 |
| 30-1010-0101 Powell Bill Cash  | \$104,850.50 |
|                                | \$980,403.00 |

## NC MUTUAL TRUST ACCOUNTS

GENERAL \$513,653.06

W/S \$271,927.63

STREETS \$ 61,643.14