

Town of Newton Grove

Meeting of the Board of Commissioners

September 14, 2026

A meeting of the Board of Commissioners of the Town of Newton Grove was held on September 14, 2026.

Present: Mayor Craig Warren, Mayor Pro-Tem Chris Raynor, Commissioner George Schwartz, Commissioner Alan Herring, and Commissioner Cody Smith

Staff Present: Town Clerk Amanda Baggett, Deputy Clerk Dana Ellington, and Legal Lew Starling

Absent: Commissioner Bartley Warren

1. **Call to Order.** The meeting was called to order at 6:30 pm.
2. **Pledge of Allegiance and opening prayer.**
3. **Add to agenda.** Upon motion by Commissioner Cody Smith, seconded by Commissioner George Schwartz, and passed unanimously, the additions to agenda were approved.
4. **Financial Review.** Upon motion by Commissioner Chris Raynor, seconded by Commissioner Cody Smith, and passed by unanimous vote, the financial review was approved.
5. **Approval of Minutes.** Upon motion by Commissioner Alan Herring, seconded by Commissioner Cody Smith, and passed by unanimous vote, the minutes for August 10, 2026 were approved. Upon motion by Commissioner Cody Smith, seconded by Commissioner George Schwartz, and passed unanimously, the minutes for August 31, 2026 were approved.
6. **Policies, Forms, and Resolutions.**
 1. Town of Newton Grove Public Comment Sign Up Sheet. Upon motion by Commissioner Cody Smith, seconded by Commissioner George Schwartz, and passed unanimously, the sheet was approved.
 2. Town of Newton Grove Records Request Form. Upon motion by Commissioner Cody Smith, seconded by Commissioner Chris Raynor, and passed unanimously, the form was approved.
 3. Public Comment 3 Minutes. Upon motion by Commissioner George Schwartz, seconded by Commissioner Cody Smith, and passed unanimously, the time limit was approved.

4. Town of Newton Grove Procurement Policy. Upon motion by Commissioner Cody Smith, seconded by Commissioner George Schwartz, and passed unanimously, the policy was approved.

5. Resolution – New Supply Well. Upon motion by Commissioner Cody Smith, seconded by Commissioner Alan Herring, and passed unanimously, the resolution was approved.

6. Resolution – Pump Station Improvements. Upon motion by Commissioner George Schwartz, seconded by Commissioner Cody Smith, and passed unanimously, the resolution was approved.

7. Resolution – Water System Improvements Phase 1. Upon motion by Commissioner Cody Smith, seconded by Commissioner Chris Raynor, and passed unanimously, the resolution was approved.

8. Resolution – WWTP Improvements Phase 1. Upon motion by Commissioner Cody Smith, seconded by Commissioner Alan Herring, and passed unanimously, the resolution was approved.

9. Approve Date for Christmas Parade. Upon motion by Commissioner Cody Smith, seconded by Commissioner Alan Herring, and passed unanimously, December 5, 2026 was approved for Christmas Parade.

10. Approve DOT Closing Down Roads for Parade. Upon motion by Commissioner Cody Smith, seconded by Commissioner George Schwartz, and passed unanimously, the closing of roads was approved.

11. Award ONTECH Contract for the Amount of \$340, 930.00 for WWTP Pump Station Electrical Project. Upon motion by Commissioner Cody Smith, seconded by Commissioner George Schwartz, and passed unanimously, the contract was approved.

7. **Public Comment.** Quenita Lee wanted to thank everyone for all their support at her church fundraiser and to say thank you to the town for hosting a moment of silence for 9/11. Denise Norris expressed her concerns about the town keeping the Expedition for employee use. BC Gregory thanked the mayor, commissioners, and the staff for all their hard work keeping the town on the map.

8. **Town Comments.** See attached.

9. **Departmental Reports.**

Street Department – Commissioner Chris Raynor. Commissioner Raynor reported no issues with trash. We have used up all of our patch material, but will be getting more for potholes. We will finish street mowing soon.

Police Department – Commissioner Alan Herring. Commissioner Herring stated he didn't have the activity report yet for August, but all is running smoothly.

Buildings & Grounds – George Schwartz. Commissioner Schwartz reported that the walkway in front of library still needs a few repairs. Waiting for cooler weather.

Public Works Department and Zoning – Commissioner Cody Smith. Commissioner Smith reported that our public works technician has been doing a great job trying to keep the WWTP going. We have had over \$25,000.00 in repairs just this month.

Parks & Special Projects – Commissioner Bartley Warren. Mayor Comments. Clerk Ellington commented that Park and Praise at the Park will be on 9/20 and Trunk or Treat at NGFD will be 10/28. Circle of Lights is 11/30 and the parade is 12/5.

10. Mayor Comments. Mayor Warren commented that we have had one person in town to look at the police vehicles that are for sale. It's been a very busy month with the WWTP. Please be patient with us. He will be leaving tomorrow for the Mayor's conference and will be back Thursday.

11. Adjournment.

TOWN OF NEWTON GROVE

Craig Warren, Mayor ATTEST:

Amanda Baggett, Town Clerk

I NEED TO ADD THE FOLLOWING TO THE AGENDA:

1. APPROVE THE DATE FOR THE CHRISTMAS PARADE.
2. APPROVE DOT CLOSING DOWN ROADS FOR THE PARADE.
3. AWARD ONTECH THE CONTRACT FOR THE AMOUNT OF \$340,930.00 FOR WWTP PUMP STATION ELECTRICAL PROJECT.

TOWN COMMENTS 9/14/2026

1. TOWN HALL IS CLOSED EVERY DAY FROM 1PM TO 2PM FOR LUNCH. MOST DAYS OUR SERVER IS UPDATING DURING THIS HOUR. WE WILL NO LONGER LET ANYONE IN AT THAT TIME.
2. THE TOWN IS NOT REQUIRED TO POST AGENDA AND MINUTES. WE ARE ALSO NOT REQUIRED TO HAVE A WEBSITE. WE DO POST AGENDAS AND MINUTES TO OUR WEBSITE AS A COURTESY TO OUR PUBLIC. PLEASE SHOW SOME GRACE THE DAY AFTER THE BOARD MEETINGS TO GIVE US TIME TO POST.
3. WE WOULD LIKE TO REMIND THE PUBLIC THAT YOU ARE ON CAMERA WHEN YOU ARE IN TOWN HALL.
4. WE WOULD LIKE TO REMIND THE PUBLIC THAT IF THEY HAVE AN ISSUE, WE HAVE COMPLAINT FORMS TO FILL OUT, AND THEN THE MAYOR OR A COMMISSIONER WILL CALL OR MEET WITH YOU. WE ASK THAT YOU NOT COME IN AND TAKE IT OUT ON THE STAFF.

GL Account	Balance
10-1010-0101 General Fund Cash	\$855,716.29
11-1010-0101 ABC Contributions	\$38,554.00
20-1010-0101 Water Fund Cash	\$390,134.64
30-1010-0101 Powell Bill Cash	\$87,326.96
	\$1,371,731.89

NC CAPITAL MANAGEMENT TRUST

GENERAL \$534,122.62

W/S \$282,360.13

STREETS \$ 64,008.10